



**Belong Anywhere. Believe Bigger.
Become Limitless.**

Sebeka Public School District 820
Student Handbook
2026-2027

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820online Mission Statement

820online empowers students to learn without limits by providing flexible, high-quality education that allows every student to belong, grow, and achieve their fullest potential—anytime, anywhere.

820online Overview

820online is a free Minnesota approved online school available to all Minnesota residents in grades 7-12. We offer a full-time schedule for students who want to be enrolled in a public school. We also offer classes for homeschooled students who are looking to enhance their education. We use Subject as our online platform but our Sebeka teachers oversee the content and grading. We believe that even though students are online, they still need that personal connection. Our teachers are here to provide that support.

Enrollment

To enroll in 820online, students and parents/guardians must complete the following steps.

- Fill out the [820online interest survey](#)
- Meet with the 820online Coordinator to determine if 820online is a good fit for the student
- Fill out the 820online enrollment form
- Fill out the Records Request Form
- Fill out the MDE Open Enrollment if applicable
- Meet with the school counselor to sign up for classes

Academic Structure

Courses are delivered through Subject but managed by Sebeka High School teachers. They will make sure that all content aligns to the Minnesota State Standards and also closely matches what our in-person students are learning. Teachers will monitor progress weekly, provide feedback and grading. They will reach out to students if they notice they have fallen behind or if the student requests help through email. Teachers will also have monthly meetings with students or more often if they feel there is a need. Parents and guardians can feel free to reach out to teachers at any time.

Students will be assigned weekly assignments on Monday morning and those assignments will be due by Sunday evening. Students are expected to spend at least 75 minutes a week per course and attend required meetings with staff. Students, parents and guardians will have access to Infinite Campus to view students' grades. Students will be given a school email and will be required to check their email daily. This will be the main way that staff communicate with students.

Students are placed in an individual curriculum. Junior high students will have courses in the core content areas and electives. High school students will be required to meet all graduation requirements of the Minnesota Department of Education and Sebeka Public School District. Students are expected to complete the minimum number of credits per policy each semester to maintain appropriate progress toward graduation.

Computer Equipment

A school-issued Chromebook is available for all 820online students for the entire time they are enrolled. If a student wants to use our Chromebook, they will need to make arrangements to pick it up from the main office. Students and guardians will be required to sign a Chromebook Contract prior to picking up a Chromebook from school. Our Tech Supervisor is available to assist students with issues related to the school-issued Chromebooks. Students will be responsible for any damage that occurs to their Chromebook while it is in their possession. Families will need to provide their own internet connection.

eMail

820online students will be given a school-issued email account. This email will be the main source of communication between staff and students. Daily announcements and other important school information will be sent through this email. It will be the students' responsibility to check their email daily.

Calendar

820online students will follow the Sebeka School District school calendar. This calendar can be found on the Sebeka School District website. Each family will be emailed a copy of the calendar when they enroll in 820online. Students will not be expected to log in on days that the school district is not in session

Important dates to note when registering for the 2026-2027 school year:

- Enrollment for the 2026-2027 school year will open up in April and close on September 18, 2026
- 1st semester courses begin on September 8, 2026
- Mid-year enrollment will open up in December and close on January 29, 2027
- 2nd semester courses begin on January 19, 2027

Elearning days

If the Sebeka School District has an elearning day, 820online students will be notified via our school emergency messaging system. If a student has a planned meeting that day, the staff member will still reach out to the student.

Attendance

Documentation for student absences must be provided to absences@g.sebeka.k12.mn.us by parents/guardians who request their student to be excused due to illness, medical appointments, family trips or other reasons. You may also call 218-837-5101 ext 104.

Attendance is based on login time and activity in Subject and work submission. 820online recommends 90 minutes per course per week. Students must log into the Subject platform for a

minimum of 75 minutes per week for each course they are enrolled in. They may do this at any time from Monday through Sunday evening. Students must complete assignments during that week.

If there is no communication from the parent/guardian and a student does not complete the minimum requirement for attendance, they may be marked as unexcused absences for the whole week.

To be eligible to participate in extracurricular activities, students must be in school at least 75 minutes per week per course in addition to attending all weekly virtual teacher/class meetings. Since attendance in 820online lags behind the regular attendance week, students may lose their permission to participate in school activities based on truancy up to two weeks following the time the absences occurred. This does not apply to absences due to school activities, college visits or other circumstances approved by the 820online coordinator.

Truancy

Definition of Attendance (820online learning)

Attendance in the 820online program is measured by active engagement, not physical presence. Students are considered "in attendance" when they:

- Log in to the Subject platform for 75 minutes in each course for each week.
- Make documented academic progress (assignments, assessments, participation)
- Maintain communication with teachers as required

A student is considered absent/unexcused when they:

- Do not meet the minimum attendance requirement.

Truancy

A. Initial Concern (Does not meet the minimum attendance requirement for more than 1 class)

When a student accumulates 3 unexcused days of non-engagement:

- Parent/guardian is contacted by phone/email
- Written notice is sent outlining:
 - Concern regarding lack of engagement
 - Expectation for participation
 - Offer of support and problem-solving meeting

B. Continuing Truant (Does not meet the minimum attendance requirement for more than 1 class for 2 weeks)

At 5 unexcused days, the student is considered a continuing truant under Minnesota Statute 260A.03:

- Formal letter sent to parent/guardian, including:
 - Notice of truancy status
 - County mediation-School Squad meeting if residing in Wadena County
 - If living outside of Wadena County, there may be other pre-truancy mediation procedures
 - Legal obligation to ensure participation (Minnesota Statute 120A.34)
- School schedules a required in-person or virtual meeting with the student, parent/guardian, 820online coordinator, and possibly county representatives
- Engagement plan is developed (log-in expectations, pacing, check-ins)

C. Continued Non-Engagement (Does not meet the minimum requirement for more than 1 class for 3 weeks.)

At 7 or more unexcused days, the student is considered habitually truant under Minnesota Statute 260C.007:

- Referral made to county human services
- School initiates formal truancy intervention process, which may include:
 - Attendance contracts
 - Additional support services

Failure to improve may result in:

- Court involvement (CHIPS petition)
- Possible impact on driving privileges (per state law)

Monitoring & Support Process

Once a student enters the intervention process:

- Weekly progress reviews are conducted (more frequent if needed)
- School staff will:
 - Monitor login data and coursework completion
 - Maintain regular contact with the student and parent/guardian
 - Coordinate with teachers to identify barriers
 - Document all communication and interventions

Support may include:

- Adjusted pacing or schedule
- Academic or technical assistance

- Social-emotional or behavioral supports

Failure to Engage in Intervention

If the student and/or family do not participate in required interventions:

- The school may file a truancy petition with the county
- Documentation provided will include:
 - Attendance/engagement records
 - Communication logs
 - Intervention attempts and plans

Possible Legal Outcomes

Per Minnesota law, the county or court may:

- Require parent/guardian accountability measures
- Place the student under supervision or probation
- Require participation in services or programs
- Impose additional consequences, including loss of driving privileges

Co-curricular and Extracurricular Activities

Students enrolled in 820online may participate in our co-curricular and extracurricular activities. Students will need to find their own transportation to and from school to participate in practices and competitions. Some of our activities may require students to be enrolled in a certain course. Please contact the 820online Coordinator or Activities Director if interested in any activity.

Students who participate in Minnesota State High School League activities must abide by the rules and regulations set forth by the MSHSL and Sebeka School District. This also includes attendance and grades. These rules and regulations can be found in the back of the SHS student handbook.

General School Activities

820online students are more than welcome to participate in activities during Fall Festival, Homecoming or other times during school hours. 820online students may sign up for the Homecoming dance (grades 7-12) and Prom (grades 11-12). We ask that you contact the 820online Coordinator, Principal or Dean of Students so they can make arrangements with the office for you to participate. 820online students will not be allowed to attend class field trips.

School Pictures and Yearbook

820online students are invited to have their picture taken when school pictures are scheduled. They may order pictures at this time and the picture will be used for the school yearbook. If a student can not make this work, they may submit a picture for the yearbook. The submitted picture must be an appropriate school picture. Seniors who have completed the first quarter of their senior year may submit a senior picture to be included in the class composite.

Academics

Course Offerings

Once a student has been enrolled in 820online, the school counselor will schedule a virtual meeting to discuss the courses a student will be taking. Students in grades 7th and 8th courses will already be determined by 820online. Students in grades 9-12 will have required courses and elective courses to choose from. The course catalog can be found [here](#).

Junior High Courses and Sequences

7th grade Courses

Department	Course Title	Credits
Social Studies	United States History	1.0
Math	Math 7	1.0
Science	Life Science	1.0
English	English Language Arts 7	1.0
Fine Arts	Introduction to Art	1.0
Electives	Learning Strategies	.5

8th grade Courses

Department	Course Title	Credits
Social Studies	Ancient World History	1.0
Math	Math 8	1.0
Science	Physical Science	1.0
English	English Language Arts 8	1.0
Health/PE	PE I	.5
Electives	Digital Media Literacy	.5
Electives	Introduction to Public Speaking & Communication	.5

Graduation Requirements

English Language Arts (4.0 credits)

- ★ English I A & B (1.0)
- ★ English II A & B (1.0)
- ★ English III A & B (1.0)
- ★ English Elective (1.0)

Mathematics (4.0 credits)

- ★ Algebra I A & B (1.0)
- ★ Geometry A & B (1.0)
- ★ Algebra II A & B (1.0)
- ★ Math Elective (1.0)

Science (4.0 credits)

- ★ Earth & Space Science A & B (1.0)
- ★ Biology A & B (1.0)
- ★ Chemistry A & B (1.0)
- ★ Science Elective (1.0)

Social Studies (4.0 credits)

- ★ World Cultures & Geography (1.0)
- ★ United States History A & B (1.0)
- ★ World History A & B (1.0)
- ★ U.S. Government & Politics (.5)
- ★ Economics (.5)

Health/PE (1.0)

★ Health (Comprehensive) (.5)

★ Physical Education II (.5)

Fine Arts (1.0)

Financial Literacy I (.5)

Electives (5.5)

Total Credits: 24

Grading Scale

A+: 100%, A: 93%-99%, A-: 90-92, B+: 87%-89%, B: 83%-86%, B-: 80%-82%, C+: 77%-79%, C: 73%-76%, C-: 70%-72%, D+: 67%-69, D: 63%-66%, D-: 60%-62%, F: Below 60%

Graduation

Students who fulfill all of the 820online graduation requirements will be eligible to participate in the Sebeka High School commencement ceremony. Caps and gowns can be purchased in the fall.

Credit Recovery

820online students are eligible for credit recovery classes if they have failed a required class or are short on electives in grades 9-12. This will be arranged with the school counselor.

Dropping a Course

No class can be dropped after the first Friday of the course without taking a failure in that course unless special permission is granted by the Principal's Office. Special cases and policies may apply to online college courses. See Online Courses in the high school handbook for more information.

Enrolling in College or Postsecondary Enrollment Options (PSEO) Courses

Postsecondary Enrollment Options (PSEO and eCollege in the High School (eCHS) are programs that allow 11th and 12th-grade students to earn both high school and college credit while still in high school, through enrollment in and successful completion of college-level courses at eligible participating postsecondary institutions. Each participating college or

university sets its own requirements for enrollment into the PSEO courses. Students in grades 11 and 12 may take PSEO/eCHS courses on a full- or part-time basis.

There is no charge to PSEO/eCHS students for tuition or books. Students must meet the PSEO residency and eligibility requirements and abide by participation limits specified in Minnesota Statutes, section 124D.09. Students must notify their school by May 30 if they want to participate in PSEO for the following school year. A meeting must also be organized with the student, parents/guardians, counselor, and school administration to review the qualifiers and expectations of a PSEO/eCHS student. The [Sebeka High School PSEO, Concurrent, and eCHS Policy](#) provides more details of student expectations.

Online Options: The school district policy manual addresses the issue of Online Learning Policy #624, stating Sebeka School District's general statement of policy and procedures that students need to follow to receive approval and credit for classes taken through online learning opportunities. Taking an online college course is a commitment.

eCollege in the High School Course Enrollment

Students in grades 11 and 12 have an opportunity to select from many online college course offerings through [MJState](#). Juniors must have a cumulative grade point average of 3.2 or higher and seniors must have a cumulative grade point average of 2.8 or higher to be eligible to enroll in courses. Interested students must coordinate with the school counselor to manage college enrollment and registration.

Work-Based Learning

Students will need to be on track for graduation and currently employed to be eligible for this program. Students will have one class period with the work placement teacher and fulfill the requirements given by the work placement teacher. Students will be required to have 4 courses in semester 1. If they are passing all of their classes and still on track to graduate, they may be enrolled in 3 courses for the second semester. Failing will result in losing this privilege

School Records

All student records, whether coming in or going out, will be treated according to Chapter 479 of the 1974 Session Laws of the State of Minnesota.

- Incoming students - At the time of your registration, you were asked to complete a form and have your parents sign it. This is a legal request to your last school to release your records to Sebeka. By Minnesota Law, your school can send us your records on the written request of your parent/guardian, or your signed request if you are 18 years or older.
- Homeschool students- Students who enroll in Sebeka and were formerly homeschooled students, classes will be entered into our records as pass/fail. If parents can provide proof or verification of grades, then those will be used.

- Graduates - Please remember that we cannot accept a “blanket release’ form for your records. The law is very explicit in stating that we can only release information to the agency designated on the form and that no form of blanket release is acceptable.

Special Education and 504 Plans

Students enrolled in 820online who have an active Individualized Education Program (IEP) or Section 504 Plan will continue to receive support and services in accordance with their plan and applicable state and federal laws.

Each student with an IEP will be assigned a licensed special education case manager. The case manager is responsible for:

- Coordinating and monitoring the implementation of the IEP
- Providing direct and/or indirect services as outlined in the plan
- Communicating regularly with families, general education teachers, and support staff
- Scheduling and facilitating IEP meetings and progress updates

Services may be delivered through a combination of:

- Live (synchronous) virtual instruction
- Scheduled small group or one-on-one sessions
- Consultation with general education teachers
- Accommodations and modifications embedded within online coursework

Students with a Section 504 Plan will receive accommodations as outlined in their plan to ensure equitable access to instruction. These accommodations will be implemented by general education teachers with support from designated staff.

Families play an important role in the success of students in an online environment.

Parents/guardians are expected to:

- Support their child’s participation in scheduled virtual sessions
- Help maintain a consistent learning routine at home
- Communicate with school staff regarding questions, concerns, or changes in student needs

Students receiving services are expected to:

- Attend scheduled sessions and engage in learning activities
- Communicate with their case manager and teachers
- Make progress toward IEP goals to the best of their ability

Progress toward IEP goals will be monitored regularly and shared with families in accordance with the IEP. Staff will maintain ongoing communication to ensure support remains effective.

IEP and 504 plans will be reviewed and updated according to required timelines. Meetings may be conducted virtually or in person, depending on circumstances.

While all required services will be provided, the mode of delivery may differ from a traditional school setting. The IEP team will determine how services can be effectively delivered in the online environment.

State and District Assessments

In accordance with the Minnesota READ Act, the Sebeka School District may have an 820online student take a Fastbridge or Capti ReadBasix assessment to determine the student's reading ability. The 820online coordinator will contact the student if this is the case.

Students in grades 7, 8, 10 and 11 are required to take the Minnesota Comprehensive Assessments (MCAs). These assessments will need to be taken at Sebeka High School. The school counselor will reach out to the student to make arrangements.

Parent/Guardian Communication

Parents and guardians will be sent a weekly update from the Subject platform regarding their student's progress.

820online Academic Integrity

Academic integrity means demonstrating honesty, responsibility, and ethical behavior in all schoolwork. Students are expected to submit original work and appropriately credit the ideas and contributions of others. Academic dishonesty includes, but is not limited to, plagiarism and cheating.

Plagiarism is presenting someone else's ideas, words, or work as your own without proper credit.

Examples of plagiarism include:

- Copying from websites, books, or other sources without citing the source
- Paraphrasing information without giving credit to the original author
- Combining information from multiple sources without citation
- Submitting work completed by another person
- Submitting work generated by artificial intelligence as your own without teacher permission

How to avoid plagiarism:

- Always cite sources within your work (not just in a bibliography)
- Use quotation marks when copying exact words
- Take notes in your own words and track your sources
- Ask your teacher if you are unsure how to properly cite information

Cheating is giving or receiving unauthorized help on academic work.

Examples of cheating include:

- Copying another student's work or allowing someone to copy yours
- Using unauthorized materials (notes, devices, websites) during assessments
- Sharing or receiving answers during or after a test
- Working with others on assignments meant to be completed independently
- Searching online for test or quiz answers
- Misrepresenting your contribution to a group project
- Using translation tools or artificial intelligence in ways not permitted by the teacher

How to avoid cheating:

- Complete your own work independently
- Follow teacher directions for each assignment or assessment
- Do not share answers or discuss tests with other students

Consequences for Academic Dishonesty

Violations of academic integrity are taken seriously. Incidents of cheating and plagiarism are tracked cumulatively.

First Offense:

- Student receives no credit for the assignment or assessment
- Conference with the student and teacher
- Parent/guardian is notified
- Incident is documented and kept on file
- Report may be shared with the Activities Director

Second Offense:

- All consequences from the first offense
- Administrative review of the student's placement in the course, which may include probation or removal
- Possible Code of Conduct consequences, including impact on activities and athletics

Important Expectations for Online Learning

In an online environment, academic integrity is especially important. Students are expected to:

- Complete and submit their own work
- Follow all directions regarding the use of technology, including artificial intelligence
- Participate honestly in assessments and learning activities

820online Student Expectations

Success in an online learning environment requires responsibility, organization, and consistent engagement. Students enrolled in 820online are expected to take an active role in their learning.

Be Prepared

- Complete all required onboarding/orientation activities
- Familiarize yourself with course expectations, the Subject platform, and procedures
- Check your courses and school email regularly (at least daily)
- Stay on pace with assignments and coursework

Create a Productive Learning Environment

- Establish a dedicated, distraction-free workspace
- Set aside consistent time each day for coursework
- Use calendars or pacing guides to track due dates and commitments
- Balance academic responsibilities with extracurricular activities

Engage in Learning

- Actively participate in all courses (watch, read, listen, and complete assigned work)
- Attend required live (synchronous) meetings
- Keep your camera on during required meetings unless otherwise approved
- Review teacher feedback and apply it to improve your work
- Take notes and use provided resources (notes, study guides, supports, etc.)

Communicate and Seek Support

- Reach out to teachers when you need help or clarification
- Communicate clearly and respectfully in all messages and virtual interactions
- Respond to teacher communication in a timely manner
- Participate in scheduled check-ins with teachers or program staff

820online Parent/Guardian Expectations

Parent/guardian support is a key factor in student success in an online program. Families are expected to partner with 820online staff to support student learning.

Support the Learning Environment

- Help establish a consistent daily schedule for learning
- Ensure your child has a quiet, distraction-free workspace
- Reinforce that coursework time is focused academic time (not multitasking with TV, gaming, work, etc.)

Monitor Progress

- Review student progress and course updates regularly
- Use school communications as a tool to stay informed about performance
- Encourage your child to stay on pace and complete assignments

Communicate with the School

- Maintain open communication with teachers and program staff
- Reach out when concerns arise regarding your child's progress or well-being
- Participate in conferences or meetings as needed

Partner in Student Success

- Support your child in developing independence and responsibility
- Encourage consistent attendance and participation in required sessions
- Reinforce academic integrity and appropriate use of technology

820online Communication and Support

820online staff are committed to supporting students and families throughout the learning process.

- Regular communication will be provided regarding student progress
- Conferences may be scheduled as needed to support student success
- School staff are available to assist with academic planning, postsecondary readiness, and social-emotional support

Families are encouraged to reach out to program staff with questions or concerns at any time.

Failure to Meet Expectations

Students who do not meet the expectations of the 820online program may be subject to additional supports and interventions, which may include:

- Required check-ins or increased communication with staff
- Adjustments to schedules or learning plans
- Parent/guardian meetings

Continued lack of engagement, failure to make academic progress, or not following program expectations may result in removal from 820online and a return to the in-person school setting.